



Church Street Nursery

21 Boldero Place
off Gateforth Street
London
NW8 8EQ

Tel/Fax 020 7724 2410

Awarded OUTSTANDING by OFSTED in care and education 2007 and 2011

Meet the Staff Team

Photograph	Name	Qualifications
 <p style="text-align: right; font-size: small;">16/08/2010</p>	<p style="text-align: center;">Gaynor Wheeler Manager</p>	<p style="text-align: center;">NNEB, D32/33/34, C&G 7307, Makaton, CLPE Early Literacy, CCLD level 4/5 CAF Assessor</p>
 <p style="text-align: right; font-size: small;">16/03/2010</p>	<p style="text-align: center;">Sharon Oliver Deputy Manager</p>	<p style="text-align: center;">NNEB Diploma, SENCO training, Makaton, BA Honors in Early Childhood Studies.</p>
 <p style="text-align: right; font-size: small;">25/09/2009</p>	<p style="text-align: center;">Maria Calabro Early Years Educator</p>	<p style="text-align: center;">NVQ.3, First Aid, Makaton, Food Hygiene, Level 3 Unit Working with Children Under 3. BA Honours in Early Years.</p>
 <p style="text-align: right; font-size: small;">24/09/2009</p>	<p style="text-align: center;">Nadine Dawkins Early Years Educator</p>	<p style="text-align: center;">NNEB Diploma, Makaton, First Aid. Level 4 Certificate in Early Years Practice. Foundation Degree in Working with Children in the Early Years</p>
 <p style="text-align: right; font-size: small;">25/09/2009</p>	<p style="text-align: center;">Jodie Keane Early Years Educator</p>	<p style="text-align: center;">NVQ.3, Food Hygiene, Makaton.</p>
 <p style="text-align: right; font-size: small;">24/08/2009</p>	<p style="text-align: center;">Slavica Sikman Early Years Educator</p>	<p style="text-align: center;">NVQ.3, Diploma in Pre-school Practice, Food Hygiene, Makaton. First Aid</p>

Welcome to Church Street Nursery

This booklet is for you to keep and we hope that you will find answers to any questions that you have.

Our aim

We provide a nursery which;

- offers high quality education and care in a fully integrated way for children aged from two to under five years who live in the catchment area.
- provides a broad and balanced curriculum.
- enables each child to reach their full physical, emotional, social and intellectual potential.
- encourages and supports good practice for children from two to five.

Settling in your Child

You will need to settle your child into the nursery. We aim to ensure that you, and your child's, introduction to our nursery is as stress free as possible. Some children feel comfortable straight away, whilst others take longer to get used to their new environment. We want your child to feel safe and happy in your absence as they cannot play and learn successfully if they are anxious and unhappy.

Your child will have a key person who will develop a close relationship with you and your child they will also negotiate times for you and your child to visit. The frequency and length of the visit will depend on your child's individual needs. Your child will not be allowed to stay without you until they are settled. Whilst your child is in our care, parents are encouraged to visit or telephone the nursery.



A copy of our settling-in policy is available.

Childcare fees

Unless we are claiming Nursery Educational Funding (free funding) or the 2 Year Old Pilot offer for your child, please pay your childcare fees in advance. Please note that once a nursery booking has been made, fees are payable for absences.

Assisted fees

The nursery operates an assisted fees policy, if you are a lone parent on income support or a low income family; please ask for an assisted fees form from the office.

Attendance

If you or your child are unable to attend for any reason, please telephone the nursery office on **020 7724 2410**. If you do not contact us after three absences the place will be offered to another child.

Collection of Children

It is important to let your child's key person know if someone else is collecting your child on your behalf. This person must be introduced to the staff. We will not allow your child to leave our nursery without this taking place.

Opening and closing times

The nursery provides sessional and full day care Monday to Friday for two to five year olds. Please note times of the morning session are 9.00am until 12.00pm, afternoon session 1:00pm till 4:00pm and a full day 9:00am till 4:30pm. Please make sure that you collect your child on time. This can relieve any anxiety your child may have if he/she is left behind.

We also operate a crèche, in the afternoons from 1:00pm until 4:00pm, for parents attending courses by Sure Start and Westminster Adult Education Service. Please enquire at the Nursery or telephone us on **020 7724 2410**.

Children who attend full day care need to provide a packed lunch.

Fixed closures

There are five in-service training days each year. These are used for planning and development of the nursery dates to be arranged.

Curriculum

Staff offer a range of stimulating activities and experiences planned in line with the Early Years Foundation Stage. The early years foundation stage is the period of education from birth to five. It starts in the nursery and ends in the reception year.

The Early Years Foundation Stage

The Early Years Foundation Stage (EYFS) brings together: *Curriculum Guidance for the Foundation Stage* (2000), the *Birth to Three Matters* (2002) framework and the *National Standards for Under 8s Daycare and Childminding* (2003), building a coherent and flexible approach to care and learning. All providers are required to use the EYFS to ensure that whatever setting parents choose, they can be confident that their child will receive a quality experience that supports their development and learning.

The EYFS is based around four Themes:

A Unique Child

Every child is a competent learner from birth who can be resilient, capable, confident and self-assured.

Positive Relationships

Children learn to be strong and independent from a base of loving and secure relationships with parents and/or a key person.

Enabling Environments

The environment plays a key role in supporting and extending children's development and learning.

Learning and Development

Children develop and learn in different ways and at different rates and all areas of Learning and Development are equally important and inter-connected.

The philosophy underpinning the Early Years Foundation Stage curriculum is that learning should be carefully planned with an emphasis on activities that are relevant and motivating for each child. Practitioners support children's learning through planned play and extending and developing children's spontaneous play.



Areas of learning and development and early learning goals

The EYFS is organised into six areas of learning and development:

- Personal, social and emotional development
- Communication, language and literacy
- Problem solving, numeracy and reasoning
- Knowledge and understanding of the world
- Physical development
- Creative development

Early learning goals have been identified within the areas of learning and development. Children will be at different stages towards achieving these goals, depending on their age and stage of development. The majority of children will achieve these goals by the end of the early years foundation stage.

The Early Years Foundation Stage profile

The early years foundation stage profile describes each child's attainment and identifies their learning needs at the end of the early years foundation stage - for most children this will be at the end of reception year in primary school. The profile is based on a practitioner's ongoing observations and assessments in the six areas of learning and development.



Equipment / safety

Your children will be provided with toys and play materials these are suitable for the age of the children attending the nursery. Toys and equipment on the premises are in good repair, annual risk assessments are made on the garden, inside and of equipment. The outside play area is secure and children are not left unsupervised.

When a fire drill takes place here are some guidelines:

- Help to bring the children to the Deputy Manager, who is at the door calling children.
- Do not stop for coats or belongings
- Follow to the assembly point
- Do not leave your child until safely back in the building.

Food health and hygiene

We promote healthy eating providing children with cow's milk and water at snack time. If your child requires a bottle or a trainer cup please clearly mark your child's name on these items. We recommend that you bring the following items: fresh fruit, dried fruit or vegetables. We ask that you do not bring crisps, sweets or fizzy drinks as this can conflict with parents whose children have dietary restrictions and, in the interest of health, it is inadvisable.

We have themes that encourage good health and cleanliness. All staff hold food and hygiene certificates and are aware of the importance of good hygiene practice in order to prevent the spread of infection. In each child's records will be information on dietary and religious requirements and food allergies.

Policies in the nursery under this area are

- Medicine policy
- Health and safety policy
- Food handling policy

Changing facilities

A baby changing facility is provided at the nursery. Please ensure that your child's nappy is dry before you leave him/her in our care. Also, should your child's nappy need changing during the nursery session, the staff will do this. Please ensure that nappies and baby wipes or cotton wool is placed on your child's coat peg.

Children's clothing

Please provide child with suitable clothing as the play session that takes place gives all children the opportunity to learn through exploring and experimenting with dry, wet and messy materials. We will provide your child with a protective apron. We also keep a small supply of sand hats.

Behaviour

We will create an environment that will encourage good behaviour, setting an example to all children. No physical punishments, or the threat of them, are used. In the event of unacceptable behaviour, we will communicate with you. The Nursery has a written policy on behaviour management.



Working in partnership with parents

You will have the opportunity for a meeting with your child's key person on a regular basis to discuss any issues and look at your child's portfolio that shows how he / she engages in different play and learning experiences.

Parents/Carers involvement

Research has shown us that involving parents/carers in their child's education has great benefits and leads to greater academic achievement.

Parents and carers are welcome to spend time in the nursery with their child. We also ask if parents/carers would like to take part in activities.

You may like to;

- Read to children
- Do a cooking activity
- Talk about your faith and culture
- Do a creative activity
- Join in with singing time
- Come on a outing
- Go to the library



There are many activities you can do we either with your own child or a group of children. If you would like to spend time at the nursery please see a member of staff.

Additional information

We welcome your views if you have any enquires/comments/suggestions about our service; please contact the Office on 020 7724 2410.

We are inspected by Ofsted and our most recent inspection report is available on request or online at <http://www.ofsted.gov.uk>.

Church Street Nursery is managed by RADICLE <http://www.radicle.org.uk>.
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